

# **Department of Political Science**

**Sridev Suman Uttarakhand University**

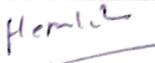
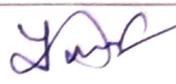
**Badshahithaul, New Tehri**



**SYLLABUS**  
**of**  
**POLITICAL SCIENCE**  
**for**  
**First Three Years of Higher Education**

**Vocational/ Skill Enhancement Course**  
**Under**  
**National Education Policy, 2020**

## Syllabus Drafting and Modification Committee

Sl. No.	Name	Designation	Affiliation	Signature
01	Prof. D.K.P.Chaudhary	Professor and Head	Sri Dev Suman Uttarakhand University Pt.L.M.S.Campus, Rishikesh	
02	Prof. Hemlata Mishra	Professor	Sri Dev Suman Uttarakhand University Pt.L.M.S.Campus, Rishikesh	
03	Prof. Dinesh Sharma	Professor	Sri Dev Suman Uttarakhand University Pt.L.M.S.Campus, Rishikesh	
<b>External Experts</b>				
04	Prof. M.M.S.Negi	External Expert	H.N.B.Garhwal Central University, S.R.T. Campus, Badshahithaul	ONLINE
<b>Invited Members</b>				
05	Prof. Janki Panwar	Member	Principal, Govt. Post Graduate College, Kotdwar	
06	Prof. L. Rajvanshi	Member	Principal, Govt. Post Graduate College, Jaiharikhal	—
07	Prof. K.L.Talwar	Member	Principal, Govt. Degree College, Chakrata	
08	Director	Member	Director, Uttarakhand Bhasha Sansthan	—

# VOCATIONAL COURSES

(For those getting admission in the session 2023-24 onwards)

Vocational Course : <i>POLITICAL SCIENCE</i>		
		Year: I Semester: I
Course Code: PS301MT	Course Title: Elements of Public Administration I	
<p><b>Course Outcomes:</b> Administration being essential to every organization, this course aims to acquaint a student with fundamentals of public administration too. This would provide him an insight regarding the principles of administration in general and help him to bring out the best from existing set up. This would help him to prepare for administrative examinations too.</p>		
Credits: 3	SEC/VOC	
Max. Marks: 100	Min. Passing Marks: 33	
Total No. of Lectures-Tutorials-Practical (in hours per week): 3-0-0		
Unit	Topic	No. of Lectures
Unit I	Meaning, Nature and Scope of Public Administration and difference with Private Administration	12
Unit II	Comparative Public Administration, Evolution of Public Administration as a Discipline and Development Administration, New Public Administration, New Public Management.	11
Unit III	Principles of Organisation: Hierarchy, Span of Control, Unity of Command, Delegation, Supervision and Coordination.	11
Unit IV	Structure of Organisation: Staff, Line and Auxiliary Agencies, Department, Public Corporations	11

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Vocational Course : **POLITICAL SCIENCE**

Year: I Semester: II

Course Code:  
PS302MT

Course Title: Elements of Public Administration II

**Course Outcomes:** Administration being essential to every organization, this course aims to acquaint a student with fundamentals of public administration too. This would provide him an insight regarding the principles of administration in general and help him to bring out the best from existing set up. This would help him to prepare for administrative examinations too.

Credits: 3

SEC/VOC

Max. Marks: 100

Min. Passing Marks: 33

Total No. of Lectures-Tutorials-Practical (in hours per week): 3-0-0

Unit	Topic	No. of Lectures
Unit I	Meaning, Nature and Scope of Personnel Administration :	10
Unit II	Bureaucracy and Civil Service	11
Unit III	Recruitment, Training and Promotion	12
Unit IV	Generalist vs. Specialist Debate, Civil Service Neutrality	12

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Alvina

Vocational Course : <b>POLITICAL SCIENCE</b>		
		Year: II Semester: III
Course Code: PS303MT	Course Title: <b>Elements of Public Administration III</b>	
<p><b>Course Outcomes:</b> Administration being essential to every organization, this course aims to acquaint a student with fundamentals of public administration too. This would provide him an insight regarding the principles of administration in general and help him to bring out the best from existing set up. This would help him to prepare for administrative examinations too.</p>		
Credits: 3	SEC/VOC	
Max. Marks: 100	Min. Passing Marks: 33	
Total No. of Lectures-Tutorials-Practical (in hours per week): 3-0-0		
Unit	Topic	No. of Lectures
Unit I	Meaning, Nature and Scope of Financial Administration: Its goal and functions	12
Unit II	Budget and Budgetary Processes	12
Unit III	Accounting and Auditing, CAG	11
Unit IV	Legislative and Executive Control over Administration,	10

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*Vocational Course : POLITICAL SCIENCE*

Year: II Semester: IV

**Course Code:**  
PS304MT

**Course Title: Elements of Public Administration IV**

**Course Outcomes:** Administration being essential to every organization, this course aims to acquaint a student with fundamentals of public administration too. This would provide him an insight regarding the principles of administration in general and help him to bring out the best from existing set up. This would help him to prepare for administrative examinations too.

**Credits: 3**

**SEC/VOC**

**Max. Marks: 100**

**Min. Passing Marks: 33**

**Total No. of Lectures-Tutorials-Practical (in hours per week): 3-0-0**

Unit	Topic	No. of Lectures
Unit I	Meaning, Nature and Scope of Public Policy	12
Unit II	Political Structure and Public Policy, Planning and Policymaking in India	12
Unit III	Policy Formulation, Implementation and Evaluation	11
Unit IV	Policy Analysis and Impact Assessment	10

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**Suggested Reading:**

1. Avasthi and S. Maheshwari- Public Administration & Theories.
2. M. Bhattacharya- Public Administration
3. F. M. Marx- Elements of Public Administration
4. Felix Nigro-Modern Public Administration
5. M. P. Sharma- Theory & Practice of Public Administration
6. A. R. Tyagi- Public Administration
7. L.D. White- Introduction to the Study of Public Administration

**Suggested Online Link:**

- <https://ndl.iitkgp.ac.in/>
- <http://epgp.inflibnet.ac.in/>
- <http://egyankosh.ac.in/>
- <https://www.ncertbooks.guru/english-skills/>
- <https://epathshala.nic.in/>
- <https://www.digitalindia.gov.in/services>
- <https://rtionline.gov.in/>
- <https://www.india.gov.in/topics/law-justice>

**This course can be opted as an vocational course by the students of following subjects:**

This subject can be opted by the student of any stream.

**Suggested Continuous Evaluation (25 Marks):**

**Internal Assessment: 10 Marks**

**Assignment & Presentation: 10 Marks**

**Attendance: 05 marks**

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## VOCATIONAL COURSES (For the first Batch of NEP 2020)

Subject: Political Science			
Course Code: PS101VM	Course Title: Issues of Rural Government		Year: I Semester: I
Course Outcomes: Rural development is important not only for the majority of the population residing in rural areas, but also for the overall economic expansion of the nation.			
Credits: 3		Core: Vocational	
Max. Marks: 100		Min. Passing Marks: 33	
Total No. of Lectures-Tutorials-Practical (in hours per week): 4-0-0			
Unit	Topic	No. of Lectures	
Unit I	Rural Development: Indian Context Rural Development Programs	15	
Unit II	Rural Development Planning and Management Research Methods in Rural Development	15	
Unit III	Rural Health Care: Rural Social Development and Health Issues Water Sanitation	15	
Unit IV	Land Reforms and Rural Development	15	
Unit V	Entrepreneurship and Rural Development Components of Social Security	15	

### Suggested Reading:

- 1) Environmental Law and Policy in India by Shyam Divan
- 2) Environmental Law by Dr. J.J Upadhyaya
- 3) Environmental Law and Policy by Aruna Venkat

### Suggested Online Link:

- <https://ndl.iitkgp.ac.in/>
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**Suggested equivalent online courses:**

**This course can be opted as an elective by the students of following subjects:**

This course can be opted as an elective by the student of any subject.

Monika

Jaya

Ashwini

<b>Course Code:</b> PS102VM	<b>Course Title: Study of Voting Pattern and Voting Behaviour</b> Year I , Semester II	
<b>Course Outcomes:</b> Voting behavior is a form of electoral behavior. Understanding voter's behavior can explain how and why decisions were made either by public decision makers, which has been central concern for political scientists. Political science student students study ways in which affective influence may help voters make more informed voting choices, with some proposing that affect may explain how to electorate makes informed political choices, with some proposing that affect may explain how the electorate makes informed political choices in spite of low overall levels of political attentiveness and sophistication.		
<b>Credits:</b> 3	<b>Core:</b> Vocational	
<b>Max. Marks:</b> 100	<b>Min. Passing Marks:</b> 33	
<b>Total No. of Lectures-Tutorials-Practical (in hours per week):</b> 4-0-0		
<b>Unit</b>	<b>Topic</b>	<b>No. of Lectures</b>
<b>Unit I</b>	Nature of Political Democracy in India	10
<b>Unit II</b>	People's Representation Act	10
<b>Unit III</b>	Role of Caste and Religion in Electoral Politics	10
<b>Unit IV</b>	Analyzing Voting Pattern with field survey	20

**Suggested Reading:**

- 1- How India votes and what it means by Pradeep Gupta
- 2- The Game of Votes by Farhat Basir Khan
- 3- Measuring Voting Behaviour In India by Sanjay Kumar and Praveen Rai

**Suggested Online Link:**

1. <https://www.digitalindia.gov.in/services>
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This course can be opted as an elective by the student of any subject.

Hemish

Anurag

Shivani

Subject: Political Science		
Course Code: PS201VC	Course Title: Issues of Urban Government	Year: II Semester: III
Course Outcomes: Urban governance: plays a critical role in shaping the physical and social character of urban regions; influences the quantity and quality of local services and efficiency of delivery; determines the sharing of costs and distribution of resources among different groups.		
Credits: 3	Core: Vocational	
Max. Marks: 100	Min. Passing Marks: 33	
Total No. of Lectures-Tutorials-Practical (in hours per week): 4-0-0		
Unit	Topic	No. of Lectures
Unit I	Introduction to Urban Government Issues and Challenges in Urban Planning and Development	15
Unit II	Dynamics of Urban Planning and Development Monitoring and Evaluation of Projects and Programmes	15
Unit III	Development Issues and Perspectives Urban Governance and Finance	15
Unit IV	Transportation Planning Infrastructure, Network and Services	15
Unit V	Climatic Change, Human Settlements and Urban Design	15

**Suggested Reading:**

- 1- Urban Local Self Government in India by R.N.Prasad
- 2- Urban Local Government in India by Pankaj Singh
- 3- Urban Government and Politics in India Supersession of Muncipal Bodies by L.N.P.Mohanty
- 4- Urban Local Self-Government in India by R.N.Prasads

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Subject: Political Science		
Course Code: PS202VM	Course Title: Public Policy	Year: II Semester: IV
<b>Course Outcomes:</b> It aims to provide interface between public policy and administration in India. Students will be able to understand Political Process as well as Policy formulation process and the difficulties in implementation of Programmes and Policies promised in Manifestoes		
Credits: 3	Core: Vocational	
Max. Marks: 100	Min. Passing Marks: 33	
Total No. of Lectures-Tutorials-Practical (in hours per week): 4-0-0		
Unit	Topic	No. of Lectures
Unit I	Definition, Scope, Types & Significance of the Public Policy, Public Policy as an Emerging field of Study Major Determinants: Political Parties, Interest Groups, Pressure Groups, Mass Media, Non-Governmental Organization, Government Agencies, International Agencies NITI Aayog, Legislature, Executive, Judiciary, Bureaucracy, Techniques of Policy Implementation	15
Unit II	Policy Making Process in India, Role of Parliament,	10
Unit II	Policy Evaluation: Concept, Criteria and Agencies	10
Unit III	Policy Intervention- Case Studies/Mock parliament: Panchayati Raj, NEP, MNREGA, Environmental Policies, Welfare Plans for Women & Weaker Sections, Feedback from Stake Holders.	15

**Suggested Reading:**

1. Arora R.K. & Goyal R. 'Indian Public Administration', VishwaPrakashan 2008 New Delhi
2. Basu Rumki (ed.2015) 'Democracy and Good Governance: Reinventing the Public Service Delivery System in India' Bloomsbury, New Delhi
3. Basu Rumki (2015) 'Public Administration in India Mandates, Performance and Future Perspectives', Sterling Publishers, NewDelhi
4. Chakrabarty Bidyut & Chand Prakash (2017) 'Public Administration: From Government to Governance' Orient Blackswan Pvt. Ltd.Hyderabad
5. Chakrabarty Bidyut& Chand Prakash (2017) 'Public Administration in a Globalizing World: Theories & Practices' SAGE, NewDelhi
6. Jayal, N.G (1999) 'Democracy and The State: Welfare, Secular and Development in Contemporary India', Oxford, Oxford University Press, New Delhi
7. Sharma M.P., &Sadan B.L. 'LokPrashasan: SiddhantevamVyavhar' Kitab Mahal, Allahabad

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8. Singh H. & Singh M. 'Public Administration in India, Theory and Practice', Sterling Publication 1990 New Delhi

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8. Singh H. & Singh M. 'Public Administration in India. Theory and Practice'. Sterling Publication 1990 New Delhi

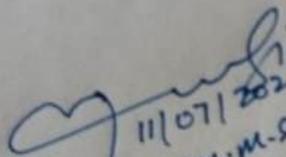
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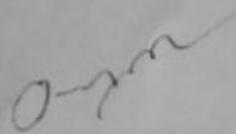
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11/07/2023  
Prof. (M.M.S. Nagi)

Harish



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